

**Finance Committee of the Vestry
Saint Michael and All Angels Church**

Minutes
Of the 7:30am meeting on Tuesday, July 17, 2007

Present:

Allen Lassiter, Treasurer	Cullum Clark	Giffen Weinmann
David Martin, Sr. Warden	Jay Grogan	
Missy Boone, Junior Warden	Jim Smith	

Also Present: Jay Young, Priscilla Owens, Bob Wilbur, Neal Hern, Electra Harelson, Janice Martin

Absent: John Harris, Randy Kob, Robert Wilson, Richard D'Antoni

I. Approval of the June minutes

The minutes of the June meeting were unanimously approved.

II. Financial Review

Review of June 2007 Financial Statements

Total Revenues:

June revenues were \$297,857 or \$12,203 over budget due primarily to higher than normal yield in Prior Year Pledges in response to the letter sent out by the Treasurer after the Easter holidays

Outreach:

\$72,482; \$31,833 under budget due to the timing of Outreach payments and the fact that we are managing payments and grants toward the higher revenue months of the year.

Total Expenses:

\$385,056; \$5,767 under budget due primarily to positive variances in most departments, notably \$11,719 in operations, but partially offset by a negative variance of \$25,781 in Child Development as a result of an income shortfall due to a delay in posting tuition revenue that has been received and a negative variance of \$11,687 in Administration due to a timing difference in the P&C insurance premiums account reflecting a multi-month payment in June.

Revenue less Expenses: (\$159,691), \$49,803 better than budget

YTD Through June

Revenues - \$2,777,194

\$21,017 less than budget with Pledge Revenues \$43, 643 less than budget partially offset by a \$22,708 positive variance in the other income account

Outreach - \$444,473

\$21,419 under budget due to timing of Outreach payments

Operating Expenses - \$1,980,137

\$172,303 less than budget primarily due to positive variances in the Capital Fund and Operations accounts which we expect to dissipate during the remainder of the year

Revenue less Expenses - \$352,584, \$172,705 better than budget

Balance Sheet

Working capital at the end of June was \$400,000 compared to \$325,000 last year and we have increased interest bearing accounts over last year due to better funds management. Restricted funds balances were stable in June and there is now a balance of \$501,000 in the capital campaign account awaiting dispersal either toward the expenditures required by the Youth facilities expansion or debt reduction

III. Old Business

- The Committee was briefed by Bob Wilbur on the current operations at both Frederick Square and Douglas Square. Operations at both property companies are performing well with high occupancies and expense control. Planning needs to be done to accommodate the potential 8100 Lomo Alto building use for staff offices as some leases are up for renewal in October. Mr. Wilbur reported that we have 10 months before the Chase Bank property will be developed and parking alternatives have to be planned for the Parish. Mr. Wilbur also reported that a reduction in the potential cost of acquiring the Frederick Square Street could be substantial as a result of the determination that 1/3 of the street is in fact a dedicated alley. Demolition bids are being collected to plan for eventual abandonment of the Douglas Square building
- Jay Young reported on the status of the Audit work on 2004, stating that the work was almost complete and that a draft of the report should be in our hands before the end of July. Field work on the Exchange is all done now. 85% of the work on the 2005 audit is now complete and 60% of the work required for the

2006 audit is now complete. A new calendar for the three audits will be constructed and discussed at the next meeting.

IV. **New Business**

.Neal Hern described his activity with the Addiction and Recovery Advocacy in the Parish, the Diocese of Dallas and indeed on a national level. Prior support for our Parish programs have been financed by the Rector's discretionary funds but Father Hern suggests this should be funded at an expanded level in the budget of the Parish. The Committee agreed that the budget process should include a thorough consideration of the Advocacy and that Father Hern should present estimated costs of the anticipated programs for 2008 at that time.

.Funds Solicitation Requests were unanimously approved for the Backpacks for Children campaign at the North Texas Food Bank and for the Bunko Party for later in August at the church. Excess proceeds will be donated to the Jubilee Center.