

**Finance Committee of the Vestry
Saint Michael and All Angels Church**

Minutes

Of the 7:30am meeting on Thursday, November 10, 2005

Present:

Giffen Weinmann, Treasurer	Sharon Alexander	Allen Lassiter
Jeff Rice - Senior Warden	Missy Boone	Robert Wilson
Howard Templin	David Martin	

Also Present: Priscilla Owens, Jay Young

Absent: Bob Wilbur - Junior Warden

I. Approval of the October minutes

The minutes of the October meeting were unanimously approved.

II. Financial Review

Review of October 2005 Financial Statements

Total Revenues:

Revenues were \$430,192, or \$21,434 over budget.

due primarily to higher than budgeted collection of current year and prior year pledges.

Outreach: \$103,040; or \$18,097 over budget

due to the timing of Outreach payments.

Total Expenses: \$309,497, or \$25,176 under budget

Due primarily to being \$21,948 under budget in the Administration department (primarily due to timing of property & casualty insurance expense (\$13,442)) and lower than budgeted Child Development (\$5,294) and Adult Education (\$4,992) expense, partially offset by \$10,698 over budget in Operations (which was primarily the result of timing of the ESD allocation payments).

Revenue less Expenses: \$17,655, \$28,503 better than budget

YTD Through October

Revenues - \$3,972,161

\$135,747 (3.5%) over budget due primarily to current year pledges (\$50,888), prior year pledges (\$33,717), plate (\$28,978), and unpledged income (\$19,320) all being above budget.

Outreach - \$886,130

\$4,698 over budget due to timing of Outreach payments

Operating Expenses - \$3,173,447

\$268,454 (7.8%) under budget, primarily due to lower than expected salary & benefit expenses (\$209,683), and to the timing of payment of facility audit costs (\$55,106) and other expenses (\$12,427) relative to the budget.

The Treasurer noted that the Stewardship 2006 budget worksheet reflects that the Stewardship Committee currently expects to spend \$43,600 in 2005, \$27,150 more than its budget. The Treasurer also noted that no request had been received by the Committee to approve any increase during 2005. Only \$10,601 of this expected over budget amount is reflected in the YTD 2005 financials.

Revenue less Expenses - (\$87,417), \$399,503 better than budget

Projected cash flow remainder of year

The Treasurer related to the Committee the results of an updated cash flow projection for the remainder of the year which projects a minimum cash balance of approximately \$259,000 in November.

III. Old Business

- Audit status. A request has been made to the auditors for an update on the status of the audit.

IV. New Business

- Mr. Templin presented a motion to increase the Facilities Audit budget for 2005 by \$16,000 to cover initial engineering costs associated with the boiler replacement project. The Treasurer noted that as part of the 2006 budget process, several departments had projected total spending for 2005 below budget in total amounts that were in excess of the \$16,000 request. The motion was unanimously approved.
- The Committee unanimously approved a request by Anna Ramey for a Saint Michael Foundation Grant of \$30,000 to fund a social worker position through the Jubilee Center for O.M. Roberts School.
- The Treasurer informed the Committee that the Diocese had announced that they were phasing out outreach giving from the Diocese. In addition, the Diocese had changed the formula for calculating the Diocesan Assessment reducing it by 15%, the amount of the total Assessment that the Diocese had formerly sent to the national Church. After some discussion, the Committee felt that the Outreach formula adopted by the Vestry in 1999 needed to be reviewed. Mr. Lassiter volunteered to work with the Outreach Committee, the Rector and other interested parties to review the formula and make a recommendation of proposed changes as part of the 2006 budgeting process.
- Presentations of proposed 2006 departmental budgets were made by the Operations, Pathways, Children & Family Ministries, Child Development, Stewardship and Pastoral Care departments.