

MINUTES OF THE MEETING OF THE VESTRY OF  
SAINT MICHAEL AND ALL ANGELS EPISCOPAL CHURCH

October 17, 2018

Summary of Actions taken

- \* Approved Consent Agenda
- \* Approved Mission and Outreach Committee's recommendation for Christmas Plate

Prior to the regular meeting of the Vestry of Saint Michael and All Angels Episcopal Church on October 17, 2018 in the Theater, Eucharist was celebrated in Bishop Moore Chapel.

In attendance were Vestry members: Senior Warden, Margaret Spellings; Junior Warden, Sally Schupp; Bonner Allen; Marla Briggie; John Ellerman; Jane Greene; Whitney Grogan; Warren Houser; Kyle Moore; Anna Paccone; Christine Paddock; Elizabeth Selzer and Chris Wiley. Ex-officio members in attendance included the Rev. Dr. Chris Girata, and Kathy Kelley.

Others in attendance included, Rt. Rev. George Sumner, Bishop of the Diocese of Dallas, Rob Baber, Tony Briggie, Susan Kalen, Caroline Marak, Keith Quarterman, and Matt Waller.

Margaret Spellings called the meeting to order at the appointed time. Bishop Sumner opened the meeting with prayer.

Bishop Sumner Visit

Bishop Sumner made his annual Vestry visit to Saint Michael.

Approval of Consent Agenda

Prior to the meeting, the Vestry received for its review the materials included in the Consent Agenda, including the September 2018 Vestry minutes, youth report, Jubilee update, and a Farmers Market Committee report. A motion was made to approve the consent agenda, and was seconded. The Vestry unanimously approved the consent agenda.

Stewardship Report

Caroline Marak shared information about Stewardship Sunday. Packets have gone out to Saint Michael members. She reported that some pledges have already been turned in, and that those receive an official thank you letter from the Rector. Vestry members will be asked to complete thank you cards to those pledging, more information will come later.

Finance Report

Kathy Kelley reviewed the Income Statement and Statement of Financial Position for the nine months ended September 30, 2018. She noted that YTD current year pledge revenue is \$155,000 behind budget, but that pledge statements went out after September 30 so the negative variance should improve as donors are reminded to send in their payments. Other forms of revenue for the nine months are running ahead of budget resulting in a positive total revenue variance of \$52,804. On the expense side, we have several positive variances, most specifically in the areas of operations and the preschool. The result is a positive total expense variance of \$223,054 which will likely

contract over the church's busy fourth quarter. In summary, YTD net income is running a \$275,858 positive variance for nine months which we can project forward to a lesser, but positive, net income for 2018.

Kathy reported that the Finance Committee briefly discussed how a potential positive annual surplus might be allocated at year-end. John Ellerman asked Kathy about what we have done previously, the answer being that past surpluses have been used for various purposes including staff compensation or programs, but that much was placed in a maintenance fund held by the Foundation. Chris Girata has asked Finance committee to come to the Vestry with a recommendation on how to use a 2018 surplus if one materializes. Anna Pacone suggested it be allocated to the ESD school transition fund as we know the school will be leaving by 2020 resulting in a loss of their expense sharing. There are many items to consider and at year-end a final recommendation on surplus usage will come from the Finance Committee to the Vestry for a vote.

### Senior Warden's Report

Senior Warden Margaret Spellings reported that the Annual meeting will be October 28. She shared logistics for the meeting as well as invited the Vestry to attend a brief business meeting at church then lunch off campus following the meeting.

A high-level presentation about the North Land will take place after the business of the meeting. Margaret asked the Vestry if anyone had received questions from parishioners (or others) regarding the North Land project. Please let Chris know of any specific questions or concerns.

A sub-committee has been formed to formulate policies between the Church and the Foundation regarding potential revenues from the North Land project. The Vestry members on the sub-committee are: Margaret Spellings, John Ellerman and Jay Lipscomb.

### Junior Warden's Report

Junior Warden Sally Schupp reported that the Mission and Outreach committee had met and recommends the following recipients for offerings from the Christmas Plate: 1/3 Local: Gateway of Grace, 1/3 National: Episcopal Relief and Development/US Hurricane Relief, 1/3 International: Joel Nafuma Refugee Center at St. Paul's Within the Walls, Episcopal Church in Rome.

Anna Pacone made a motion to accept the recommendation, Christine Paddock seconded the motion. The Christmas Plate offering will be split amongst these three organizations, who all serve refugees and displaced people.

Sally then gave an update on the recent trip taken to attend the annual meeting of the Compass Rose Society. The purpose of CRS is to raise money to support the work of the Archbishop of Canterbury around the world. Last year a decision was taken to send four people from SMAA, which this year included the Junior and Senior Wardens, the Rector and Rev. Eric Liles, Director of Formation.

The Lambeth Conference is scheduled to take place in England in 2020. There is a fundraising campaign underway to help raise funds for bishops who are unable to afford the travel expenses to get to England.

If anyone is personally interested in sponsoring a travel scholarship, you will automatically become a Compass Rose Society member. SMAA might consider a targeted fundraising campaign in the spring to assist with these scholarships, but it would be in addition to ongoing stewardship efforts.

### Rector's Report

The Rev. Dr. Chris Girata Rector, reported that he has had some good conversations with stakeholders surrounding the church with regard to the North Land project. Progress with the City of Dallas is positive.

Stewardship season has begun. Ann and Lee Hobson hosted an event for warm friends of Saint Michael. There were good questions from the group, and lots of interest in what is happening at church.

Staff changes in Operations were announced. There is a new Director of Facilities Nozar Daryapayma and Robert Butler is now Assistant Director of Facilities. Operations should be fully staffed by the beginning of 2019.

Old/new Business

Warren Houser Warden at Large reported on the A/V upgrades for the youth center. \$10,000 has already been raised for the project, in addition to the funding allocated by the Foundation. A handful of families have been asked to consider supporting this effort above their stewardship commitment.

With no further business, the Vestry adjourned the meeting, and went into Executive Session.

Following the Executive Session, the Vestry meeting concluded.

Respectfully submitted,

Elizabeth L. Selzer

Vestry member