

MINUTES OF THE MEETING OF THE VESTRY OF  
SAINT MICHAEL AND ALL ANGELS EPISCOPAL CHURCH

November 14, 2018

Summary of Actions taken

- \* Approved Consent Agenda
- \* Approved the Mission & Outreach grants as proposed

Prior to the regular meeting of the Vestry of Saint Michael and All Angels Episcopal Church on November 14, 2018 in the Theater, Eucharist was celebrated in Bishop Moore Chapel.

In attendance were Vestry members: Senior Warden, Margaret Spellings; Bonner Allen; John Ellerman; Jane Greene; Whitney Grogan; Warren Houser; Ben Leal; Jay Lipscomb; Anna Paccone; Christine Paddock; Elizabeth Selzer; and Chris Wiley.

Ex-officio members in attendance included the Rev. Dr. Chris Girata, Margaret Cervin, and Kathy Kelley.

Others in attendance included Rob Baber, George Baldwin, Bob Campbell, Susan Kalen, Hallie Lawrence, Caroline Marak, Christi Morrow, Keith Quarterman, Jim Skochdopole, and Matt Waller.

Margaret Spellings called the meeting to order at the appointed time, and Jane Greene opened the meeting with prayer.

Approval of Consent Agenda

Prior to the meeting, the Vestry received for its review the materials included in the Consent Agenda, including the October 2018 Vestry minutes and youth report. John Ellerman made a motion to approve the consent agenda, Anna Paccone seconded the motion, and the Vestry unanimously approved the consent agenda.

Discussion Items:

Approval of Mission & Outreach Grants

Bob Campbell and Christi Morrow presented a funding worksheet, which shows the allocation of the \$145,000 Mission & Outreach grants budget. They explained that funding priority is given to organizations and efforts supported by Saint Michael parishioner volunteers. Bob and Christi further reported that the Mission & Outreach committee is working to update its policies and procedures and finalize its charter. Ben Leal, Executive Director of Jubilee, excused himself from the discussion and stepped out of the room.

Chris Wiley made a motion to approve the grants as proposed, Christine Paddock seconded the motion, and the Vestry unanimously approved the motion.

### Stewardship Report

Caroline Marak reported that the stewardship campaign has already reached \$3.345 in intended giving for the stewardship year, almost \$400,000 more than last year's amount at this time. Caroline noted that the average pledge (as of now) is approximately \$6,700. She added that the campaign has great momentum and that letters will go out to those parishioners who are currently 30-40% behind where they were in their giving at this time last year. Caroline remarked that the stewardship committee would like to include leadership from various ministry areas as those individuals roll off of their respective committees, Vestry, etc.

### Finance Report

Kathy Kelley presented the Income Statement and Statement of Financial Position for the period ending October 31, 2018 and noted that the church is in good financial standing. She reported that the church had a good October in collecting current year pledges, perhaps due to contribution statements having been mailed to parishioners in September. She noted that the church is also running ahead in unpledged contributions as well as total operating revenue. Most expense categories are running under budget with the exception of Music (overage approved earlier by Finance Committee) and a few others. Bottom line, we have a \$402,000 positive variance in net income for ten months ended October which will likely contract as busy Fall expenses are booked. Nevertheless, Kathy expects a positive net income surplus for year's end and suggested using part of it to reimburse the school transition fund from which \$46,000 was used to cover expenses for the campaign consultant.

### Senior Warden's Report

Senior Warden, Margaret Spellings, noted that at least one petition has been circulated concerning the proposed development of the North Land. The church is aware of these petitions and plans to send a letter to neighbors and update the church website with correctly articulated information about the project, which should alleviate concerns. She also reminded Vestry members and clergy of the upcoming Christmas party at the Housers' home Sunday, December 9.

### Junior Warden's Report

No report

### Rector's Report

The Rev. Dr. Chris Girata, rector, welcomed new Vestry members in attendance. He then noted that the Vice Rector search is progressing well and that several candidates will be visiting Saint Michael over the coming weeks.

### Old/New Business

Jane Greene announced that the 60<sup>th</sup> anniversary party for the St. Michael's Woman's Exchange will be held in February 2019. She also reported that the Saint Michael Episcopal School ("SMES") is well prepared for the accreditation process in December.

Whitney Grogan and Jane Greene both noted some issues with the Saint Michael email system, of which the rector took note.

### Executive Session

The Vestry met in Executive Session.

Following the Executive Session, the Vestry meeting was then adjourned.

Respectfully submitted,

Margaret Cervin  
Clerk of the Vestry