

MINUTES OF THE MEETING OF THE VESTRY OF
SAINT MICHAEL AND ALL ANGELS EPISCOPAL CHURCH

April 18, 2018

Summary of Actions taken

- * Approved Consent Agenda
 - March 2018 Vestry minutes
 - Youth Committee report
- * Approved Frederick Square bylaws change and resolutions (attached)

Prior to the regular meeting of the Vestry of Saint Michael and All Angels Episcopal Church on February 7, 2018 in the Coke Room, Eucharist was celebrated in Bishop Moore Chapel. Father Michael Harmuth officiated.

In attendance were Vestry members: Margaret Spellings, Bonner Allen, Marla Briggie, John Ellerman, Whitney Grogan, Warren Houser, Ben Leal, Jay Lipscomb, Kyle Moore, Anna Paccone, Christine Paddock, Sally Schupp, Elizabeth Selzer, and Chris Wiley.

Ex-officio members in attendance included the Rev. Dr. Chris Girata, Margaret Cervin, and Kathy Kelley.

Others in attendance included The Rev. Dr. Bill Murray, Rob Baber, Susan Kalen, Caroline Marak, Keith Quarterman, and Grady Schleier.

Senior Warden, Margaret Spellings, called the meeting to order at the appointed time, and Jay Lipscomb opened the meeting with prayer.

Approval of Consent Agenda

Prior to the meeting, the Vestry received for its review the materials included in the Consent Agenda, including the March 2018 Vestry minutes and the youth committee report. John Ellerman made a motion to approve the consent agenda, Anna Paccone seconded the motion, and the Vestry unanimously approved the consent agenda.

Discussion Items:

Saint Michael Episcopal School (“SMES”) Report

Grady Schleier reported that Katie Riley, submitted her resignation but will complete the school year and facilitate the transition to Amy McMahan, who will serve as interim head of school. Grady informed the Vestry that Amy McMahan is a current employee of SMES, is a member of Saint Michael, has a degree in early childhood education, and has served as a curriculum consultant to SMES while also helping with the accreditation process. Discussion about a search for a permanent head of school will be revisited in December 2018. Personnel changes will result in an \$8,000 decrease in net expenses.

Grady further reported that the SMES board size has been increased by two people. New board members are Harriet Cousins, Abby Evans, Jason Boatwright, and Charlotte Huthnance.

Frederick's Square Report

Blair Oden presented the Frederick Square Title Holding Company's statement of financial position and budgeted financial statement for March 2018 and discussed some anticipated upcoming needed repairs and upgrades: \$75,000 for elevator modernization and \$150,000 for roof replacement. Blair reported that the property continues to show a profit, although real estate taxes have almost doubled in recent years. He also reported that the property's debt has been paid down to just under \$1.2 million following the refinance of the loan.

Blair further reported that the Frederick's Square bylaws, dating to approximately 2000, provide for certain restrictions with regard to Vestry membership on the company's board. He noted that real estate expertise is needed on the Frederick's Square board. Blair presented a bylaws change to reflect the proposed new board structure, which will have 5 members, all of whom must be members of Saint Michael and All Angels, and one of whom must serve on the Vestry. The church's treasurer will serve as an ex-officio member of the board. Ben Leal has agreed to serve as the Vestry member on the Frederick's Square board. Blair also presented a resolution regarding the election of board members (Blair Oden, Ben Leal, Margaret Spellings, Kim Brooks, and Tom Stewart) and the election of Blair Oden to serve as president and Kim Brooks as secretary of the board. Following motions to approve the suggested bylaws change and resolutions, the Vestry unanimously gave its approval. The bylaws change and resolutions are attached.

Stewardship Report

Caroline Marak reported that the stewardship held its first meeting of the season and that Squeaky Connolly will serve as committee chair. The committee heard from Carl Travis of First Presbyterian (Ft. Worth) about generational messaging with regard to God's generosity. Caroline also reported that the chorister program has surpassed its \$40,000 goal.

Finance Report

Treasurer, Kathy Kelley, reported that the church is working to send out statements of giving to all parishioners. Kathy further reported that finances for the first quarter look good, with the church ahead on unpledged contributions as well as expenses.

Senior Warden's Report

none

Junior Warden's Report

Sally Schupp reported that the Rev. Greg Pickens is applying for a Lily Grant for a 3-month sabbatical starting August 2019 to focus on pre-marriage counseling and support of the newly married as well as his own spiritual and physical health.

Rector's Report

The Rev. Dr. Chris Girata, Rector, reported that all Saint Michael clergy attended the Diocesan clergy conference in April. The Rector also announced Saint Michael's sponsorship of the July 7, 2018, evangelism keynote speaker at the upcoming general convention of the Episcopal Church in Austin. The Rector invited Vestry members to attend.

The Rector also discussed the Compass Rose Society, which supports the worldwide ministries of the Archbishop of Canterbury. The Rector will begin attending the Society meeting each year, along with an associate priest, two lay leaders, and their spouses.

The Rector noted that Holy Week attendance was excellent and that the contemporary music at the Good Friday service was well received.

The Rector also reported that the Saint Michael Foundation held its first quarter meeting and has begun discussion of making the Foundation's vision and purpose more explicit.

Human Resources Committee Report

John Ellerman reported that The Rev. Dr. Bill Murray is engaging in efforts to update the human resources manual, including job descriptions, training, policies, onboarding policies, and evaluation processes with a goal of attracting and retaining excellent staff.

New Business

John Ellerman reported that the wind during the most recent Farmers Market presented a problem for the tents but that the market is off to a great start with 16 new vendors.

Following a brief Executive Session, the Vestry meeting was adjourned.

Attachments:

March 2018 Youth Ministry – Vestry Report

- In March, 93 youth and 49 individuals attended at least one Youth event.
- The Literacy Fair with Confirmation at Jubilee was a huge success. We donated over 1200 books and Jubilee had over 100 people come.
- Relationship Building: Lauren attended the ESD musical, had lunch with the senior warden, was the Stephen ministry speaker, attended a play at Trinity Christian Academy and the HP girls' softball game, had lunch with a parent and 2 parishioners, and attended the diocesan youth ministers' lunch. Chase attended 2 HP girls' lacrosse games, 2 middle school band concerts, had lunch with the senior warden, attended the diocesan youth ministers' lunch, and a middle school softball game.
- We are collecting information and creating a list for the May 13 bulletin (Senior Celebration at 11am service) whereby we will acknowledge youth who serve in various capacities in worship (acolyte, choir, etc) and list how youth and families can get involved further. Please spread the news. People should send their information by the end of April to lwainwright@saintmichael.org.
- We are not hiring a new Youth Minister at this time. We will find a way to incorporate additional social media into our youth programming.
- The Alaska planning trip went well. 47 children and adults are going from 4 churches. There are 10 SMAA Youth going on the Alaska mission trip. Other youth are joining from Ascension, St. James and Epiphany. The trip is July 18-26.
- Senior Recognition Sunday is May 13th at the 11am service. Please submit info on all graduating seniors by May 1st online at saintmichael.org/youth

Upcoming

- April 15 Serve at Dallas Animal Shelter.
- April 28 Confirmation "Fun Day" (at church "retreat")
- May 2 Movie Night at Studio Movie Grill.
- May 6 at 2pm is confirmation. Confirmation will move to 8th Grade in the future.
- May 13 is Senior Day celebration at the 11 am service.
- May 16 we will welcome current 8th graders into our program at Sr. EYC.
- May 20 we will welcome all current 5th graders into our program at our Welcome 5th Grader Moving Up Party.
- The May outing to a Rangers baseball game is full.

Amendment to the Bylaws of Frederick's Square Title Holding Company, Inc.

Background: Current bylaw (Article III, Section 2, first paragraph):

“The number of Directors constituting the Board of Directors shall be five (5) and of that number at least three (3) of the Directors must also be serving as members of the Vestry of Saint Michael and All Angels Episcopal Church (the “Church”), one (1) of those Directors must be then serving as the Senior Warden of the Church’s Vestry and the balance of the Directors must be either former members of the Church’s Vestry or current members of the Vestry.”

Proposed new bylaw replacing the above paragraph:

“The number of Directors constituting the Board of Directors shall be five (5), and of that number, at least one (1) Director must also be serving as a member of the Vestry of Saint Michael and All Angels Episcopal Church (the “Church”). All Directors must be members in good standing of the Church. In addition, the Treasurer of the Church shall be an ex officio member of the Board.”

Resolution:

RESOLVED, that the Bylaws of the Company be, and they hereby are, amended by deleting the first paragraph of Article III, Section 2, and substituting in lieu thereof the following:

“The number of Directors constituting the Board of Directors shall be five (5), and of that number, at least one (1) Director must also be serving as a member of the Vestry of Saint Michael and All Angels Episcopal Church (the “Church”). All Directors must be members in good standing of the Church. In addition, the Treasurer of the Church shall be an ex officio member of the Board.”

RESOLVED FURTHER, that the following persons be, and hereby are, elected to serve as directors of the Corporation, to serve until the next succeeding annual or special meeting of the sole shareholder of the Corporation, or until his or her successor is elected and qualified or until his or her earlier death, resignation or removal:

Blair Oden

Ben Leal

Margaret Spellings

Kim Brooks

Tom Stewart

RESOLVED FURTHER, that the following persons be, and hereby are, elected to serve in the office set forth below, each to serve until his or her successor is appointed and qualified or until his or her earlier death, resignation or removal:

Blair Oden: Chair of the Board and President

Kim Brooks: Secretary