

MINUTES OF THE MEETING OF THE VESTRY OF
SAINT MICHAEL AND ALL ANGELS EPISCOPAL CHURCH

September 19, 2018

Summary of Actions taken

- * Approved Consent Agenda
- * Approved the youth ministry department's request to submit a \$17,500 grant request to the Foundation in order to upgrade the youth ministry department's AV equipment
- * Approved a Resolution terminating SMAA Northeast, LLC
- * Approved the slate of nominees for Vestry and Diocesan Convention

Prior to the regular meeting of the Vestry of Saint Michael and All Angels Episcopal Church on September 19, 2018 in the Theater, Eucharist was celebrated in Bishop Moore Chapel.

In attendance were Vestry members: Senior Warden, Margaret Spellings; Junior Warden, Sally Schupp; Bonner Allen; Marla Briggie; John Ellerman; Jane Greene; Whitney Grogan; Warren Houser; Jay Lipscomb; Kyle Moore; Anna Paccone; Christine Paddock; and Chris Wiley.

Ex-officio members in attendance included the Rev. Dr. Chris Girata, Margaret Cervin, and Kathy Kelley.

Others in attendance included, Rob Baber, Steve Haal, Susan Kalen, Caroline Marak, Keith Quarterman, Charlie Sartain, Jim Skochdopole, and Matt Waller.

Margaret Spellings called the meeting to order at the appointed time and opened the meeting with prayer.

Approval of Consent Agenda

Prior to the meeting, the Vestry received for its review the materials included in the Consent Agenda, including the August 2018 Vestry minutes and youth report. John Ellerman made a motion to approve the consent agenda, Jay Lipscomb seconded the motion, and the Vestry unanimously approved the consent agenda.

Discussion Items:

North Land

Charlie Sartain, Jim Skochdopole, and Matt Waller discussed the proposed future development on the land north of the church and how the revenue stream should be managed to support the ministry of the church and betterment of the community. They noted that, under their proposal, the anticipated revenue stream would be "legacy" funds and not primarily for regular church operations. The Foundation and Vestry will continue discussion of the agreement and how to maximize new opportunities to further our mission.

Stewardship Report

Caroline Marak reminded Vestry members that Stewardship Sunday is coming up October 14, 2018. Stewardship letters to parishioners will be mailed soon. She also reported that work with CCS continues, including parishioner interviews and studies of benchmark churches. It was noted that evening sessions will be held for donors.

Finance Report

Kathy Kelley reviewed the Income Statement and Statement of Financial Position as of August 31, 2018. She noted that the church had a favorable August, especially with regard to collecting current year pledges, although there is still some lag. She pointed out that YTD revenue is \$101,000 over budget and that year-to-date expenses are under budget by \$215,000. Kathy noted that some of the positive expense variances will shrink over the year as Fall programs ramp up. Particularly, upcoming expenses are expected in new computer costs (approved in June), our Music area (discussed in August) and possibly in maintenance needs. As of now, the eight months ended 8/31/18, show a \$316,555 positive net income variance which will undoubtedly contract before year end, though we're still expecting to retain a positive net income for all of 2018.

Kathy reported that the finance committee approved the Youth Ministry Department's request to make a grant request to the Foundation to upgrade the Youth's AV equipment. The total upgrade will cost \$35,000. Unsolicited private funding or our cap-ex budget will cover \$17,500 of the expense, and the balance is requested of the Foundation. Elizabeth Selzer made a motion to approve that the request be made to the Foundation, Jane Greene seconded the motion, and the Vestry unanimously approved making the \$17,500 grant request.

Senior Warden's Report

Senior Warden, Margaret Spellings, reported that SMAA Northeast, LLC has no assets or debts and should be dissolved. Following discussion in which it was noted that all documents that reference the LLC and/or holding company need to be consistent in naming the company, Whitney Grogan made a motion, and John Ellerman seconded the motion to approve the following resolution:

RESOLUTION REGARDING TERMINATION OF SUBSIDIARY

Whereas, SMAA Northeast, LLC (the "Company") is a wholly-owned subsidiary of the Church; Whereas, the Company has no assets or debts, and the Vestry desires to terminate the existence of the Company;

RESOLVED, that the Vestry approves the termination of the existence of the Company;

RESOLVED FURTHER, that the Managers of the Company are authorized to wind up the business of the Company, and take all other steps necessary to terminate the Company.

The Vestry unanimously approved the resolution.

Margaret then noted that zoning change request signs for the north land have been installed and that communication with neighbors and parishioners continues about the proposed development.

Christ the King Catholic Church and other corporate/commercial neighbors have already provided letters of support the zoning change.

Junior Warden's Report

Junior Warden, Sally Schupp, reported that the Creation Window stained glass has been installed after a meticulous restoration. Work on the window will continue the week of September 24, 2018, after a respectful pause for the funeral of Father Steve Swann and the panel featuring the Archbishop of Canterbury and the Presiding Bishop.

Rector's Report

The Rev. Dr. Chris Girata, rector, noted that he recently attended a colleague group of large Episcopal churches in the Southeast and remarked that he came away from the meeting feeling energized and grateful to serve at Saint Michael. He then noted that the Compass Rose Society meeting will be October 9-10, 2018, in London. Margaret Spellings, Sally Schupp, the Rev. Eric Liles, and the rector will attend as Saint Michael's representatives.

The rector reiterated his gratitude for the upcoming opportunity to host the Archbishop of Canterbury and Presiding Bishop at a discussion panel at Saint Michael September 20, 2018. The discussion will not be live-streamed but will be recorded and posted online at a later date.

The rector also reiterated his sentiments from an email sent to Vestry members following the death of Father Steve Swann, who was near and dear to so many at Saint Michael and the larger community. The full Vestry expressed its condolences to Steve's family and its gratitude for his many years of service.

Old/New Business

none

Executive Session

Margaret Spellings presented the slate as determined by the nominating committee for nominees to the Vestry and Diocesan Convention. The slates will be published this coming week, and further details will be on the church website.

John Ellerman made a motion to accept the slate of Vestry nominees, and Elizabeth Selzer seconded the motion. The Vestry unanimously approved the slate of Vestry nominees.

Anna Paccone made a motion to accept the slate of nominees for the Diocesan Convention, Jay Lipscomb seconded the motion, and the Vestry unanimously approved the motion.

Following the Executive Session, the Vestry meeting was then adjourned.

Respectfully submitted,

Margaret Cervin
Clerk of the Vestry