

DALLAS, TEXAS

# SAINT MICHAEL AND ALL ANGELS EPISCOPAL CHURCH

## VICE RECTOR

### WHOM WE SEEK:

Saint Michael and All Angels seeks candidates for Vice Rector, the senior associate priest of the parish. The Vice Rector partners directly with the Rector to oversee a staff of more than 50, in a congregation of 6,500 members.

The Vice Rector is responsible for every aspect of parish life, health, and vitality. He or she takes an executive role in overall leadership, vision, planning, and execution.

### DUTIES AND RESPONSIBILITIES:

- The Vice Rector heads the leadership committee in five ministry areas: Evangelism, Formation, Mission and Outreach, Worship, and Pastoral Care. She or he mentors and supervises the director for each of the five areas, building bridges among them that include team-building, visioning and planning. He or she is responsible for staff supervision and training and oversight of budget for these ministry areas, and for strategic program planning. The Vice Rector is charged with the overall high-quality execution of these ministries.
- The Vice Rector attends vestry meetings and retreats, working closely with the vestry to connect their vision with the work of the Ministry Staff.
- With other members of the clergy staff, the Vice Rector participates in the full sacramental and liturgical life of Saint Michael's: preaching, teaching, pastoral care, hospital visitations, funerals, weddings, baptisms, confirmation, and regular priest-on-call rotation.
- The Vice Rector oversees our formation programming for all ages, including rites of passage, confirmation, and small groups.
- In the absence of the Rector, the Vice Rector assumes management and authority of the day-to-day ministries of the parish.
- The Vice Rector represents Saint Michael and All Angels in regional, national and international capacities, as appropriate, and functions on behalf of the Rector in other liturgical, pastoral and educational capacities.



Saint Michael and All Angels is an embracing and engaging community of faith living our Baptismal Covenant.

With God's help, we:

- † Pray and worship,
- † Teach and learn the faith,
- † Seek and offer forgiveness and reconciliation,
- † Proclaim the faith by word and deed,
- † Engage all parishioners in the generous sharing of God's gifts,
- † Seek and serve Christ in all persons, loving our neighbors, far and near,
- † Strive for justice and peace for everyone.
- † Guided by scripture, tradition, and inspired reason.

*Followers of Christ  
spreading God's love.*

- As a senior executive, the Vice Rector works with the Rector and Executive Director of Operations to set a vision and plan for the operation of the parish with clear lines of responsibility.
- He or she works with the Executive Director of Operations and the Director of Parish Life to support, train and develop the parish staff and to insure that they are achieving goals and meeting timelines.
- The Vice Rector is the liaison with various groups and with direct ties to Saint Michael. These include but are not limited to: the Episcopal School of Dallas, Saint Michael Episcopal School, the Women's Exchange, Jubilee Park, the Church Music Institute, and Care Dallas.
- The Vice Rector assumes other responsibilities at the request of the Rector that are in keeping with the role of professional and confidential ministry partner.

### **WE EXPECT THAT OUR NEXT VICE RECTOR WILL BE ...**

- A faithful Christian/Episcopalian
- Loyal to Saint Michael and All Angels and to the Episcopal Church
- Committed to the goals of the parish
- An excellent preacher, teacher and writer
- A dependable, energetic achiever who holds himself/herself and others to high standards of job performance, spiritual life and ethical behavior
- A high-energy, vibrant personality who enjoys being with people

If you feel a call to this position, please send a resume and full OTM profile to:

Susan Kalen  
Saint Michael and All Angels Episcopal Church  
8011 Douglas Avenue  
Dallas, Texas 75225  
– or –  
[skalen@saintmichael.org](mailto:skalen@saintmichael.org)



# OUR HISTORY

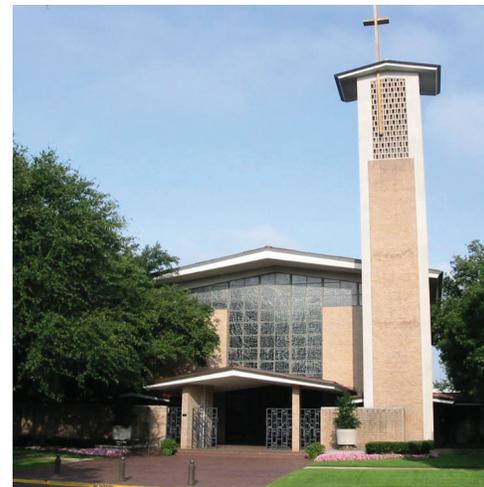
## SAINT MICHAEL AND ALL ANGELS EPISCOPAL CHURCH

At the end of World War II, the Rt. Rev. Harry T. Moore, Bishop of the Diocese of Dallas, established a new parish for the growing area then referred to as "North Dallas." A group of 32 people met for their first worship service on a hot August Sunday in 1945 at the University Park YMCA.

Since its humble beginnings, Saint Michael has grown to become one of the largest Episcopal churches in the United States, serving nearly 7,000 communicants. In 1948, our founders built a Gothic stone structure, which is now the Saint Michael Chapel. Later, a two-story church-school building was added and over the intervening years the campus was expanded to meet the needs of new ministries and increasing attendance.

Today, Saint Michael is surrounded by high-rise office towers and retail shops to its north and east, and residential communities to its south and west.

We believe that people are drawn to the parish for the same reasons our founders sought to establish the church more than 70 years ago. People come to Saint Michael and All Angels to worship God in the dignified beauty of the liturgy and the music, seeking the sacraments and Christian Formation for their children and themselves. They come to be comforted and reconciled, and to be inspired to live out their baptismal vows in service to God and neighbor, expressing a Christian faith that does not require one to disengage their God-given mind. They come to find supportive Christian friends who are loyal companions and who stand by them in sorrow and in joy.





## DALLAS, TEXAS

Dallas is a vibrant city, the commercial and cultural hub of a wide area of North Texas. It is a cosmopolitan city, the ninth largest in the U.S., and the seat of Dallas County, which comprises 26 cities and a population of 2.5 million. The larger Dallas-Fort Worth-Arlington area, known as the Metroplex, is home to 7.4 million people and is the fourth largest metropolitan area in the country.

Dallas, long known as “Big D,” was founded in 1841 as a trading post on the Trinity River and has grown into a financial, business, and cultural center. The Metroplex has the largest concentration of publicly traded companies in the U.S. The cultural assets range from a downtown arts district, a world-class symphony orchestra, an arboretum, a zoo, and the annual State Fair of Texas. Dallas is known as a sports center, boasting five major professional teams. And, the area includes a number of higher education institutions, such as Southern Methodist University, the University of Texas at Dallas, and the University of Texas Southwestern Medical Center.



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[www.saintmichael.org](http://www.saintmichael.org)