

Finance Committee of the Vestry
Saint Michael and All Angels Church
Minutes, November 15, 2022

Present: Janice Bywaters (Treasurer), Glenn Davison, Patrick Jenevein, Kathy Kelley, Bill McGannon, Becky Odlozil, Jeanie Sikes, Jim Smith, Chris Wiley.

Absent: Kristy Hornsby.

Ex-officio present: Rob Baber (Director of Finance), The Rev. Ken Brannon (Vice-Rector), Caroline Marak (Stewardship Director).

Guest: The Rev. Christian Basel (Curate).

1. **Approval of minutes** – Mr. Jenevein moved and Ms. Sikes seconded the minutes from the October 18, 2022, meeting be approved. The minutes were unanimously approved.
2. **Stewardship** – Ms. Marak noted, as of last Friday, the campaign is 65% of goal at \$4.3 million with a target difference to goal of \$2.3 million. Total increase in amounts pledged compared to same time last year is \$641,463. The current focus is calling on prior year pledges of \$775 thousand not yet received. The success of the campaign is attributed to improved mail house process, preaching, podcasts and relationship building. Correlation between the capital campaign and annual giving has not yet been analyzed. It was noted that research shows, in 90% of cases, annual gifts typically increase by donors who have also given capital gifts.

3. Review of October 2022 Financials

Mr. Baber reviewed the results of operations for the period ending October 31, 2022.

Revenues – Total Revenue Available was lower than budget by \$8 thousand for the period and lower by \$93 thousand year to date. Mr. Baber noted Current Year Pledges were \$9 thousand higher than budget for the period but \$120 thousand less than budget year-to-date. The forecasted shortfall for Current Year Pledges is \$100 thousand.

Expenses – Operating Expenses for the period were \$41 thousand less than budget. Total Year-to-Date Operating Expenses were \$164 thousand less than budget.

Variances were noted in Children & Family Ministry, Youth Ministry and Pastoral Care due to unfilled positions and the timing of new hires. The Church is actively seeking candidates to fill positions in Children & Family Ministries and the Youth Ministry. The Administration negative variance is mostly due to timing.

Total Revenue Over/Under Expenses was a negative \$414 thousand, \$71 thousand better than budgeted.

Cash balances were reviewed as compared to the prior year and future operating expense needs. It was noted that Foundation reimbursements around \$135 thousand were not yet reflected on the SMAA balance sheet. Other sources of cash include \$199 thousand unrestricted cash and Vestry designated funds on the SMAA Restricted Fund balance sheet.

4. **2023 Budget Update** – Mr. Baber noted departments had received the budget packages and instructions and were in the process of returning budget drafts. Meetings begin December 8th. The focus for the year is Engagement (Welcome) and Small Groups.

5. New / Old business

Construction - The Committee reviewed the Project Management – Preliminary Budget and the SMAA Pre-Development Costs from Pritchard. The utility work on Colgate is in progress and Campaign Fees are ongoing. No unexpected expenses were noted.

Finance committee - Ms. Bywaters let the Committee members know she will reach out to ask each to return for another year.

The next Finance Committee will be December 13, 2022. The meeting was adjourned.