

MINUTES OF THE MEETING OF THE VESTRY
SAINT MICHAEL AND ALL ANGELS EPISCOPAL CHURCH

December 11, 2019

Summary of Actions Taken

- Approved Consent Agenda
- Approved Resolutions to designate a portion of compensation paid to each Clergy member to be a housing allowance

Prior to the regular meeting of the Vestry of Saint Michael and All Angels Episcopal Church on December 11, 2019, Eucharist was celebrated in the Bishop Moore Chapel.

Vestry members in attendance were Warren Houser, Senior Warden; Bonner Allen, Junior Warden; Jay Lipscomb, Warden-at-Large; George Baldwin, Marla Briggie, John Ellerman, Jane Greene, Hallie Lawrence, Stacey Malcolmson, Steve McKenney, Kyle Moore, Blair Oden, Anna Paccone and Christine Paddock.

Ex-officio members in attendance included The Rev. Dr. Chris Girata, Rector; Kathy Kelley, Treasurer; and Ginger Brown, Clerk. Others in attendance were the Rev. Ken Brannon, Vice Rector; Caroline Marak, Rob Baber, and Vestry members elect: Richard D'Antoni, Louise Griffeth, and Darrell Rice.

The Rev. Bob Scott opened the meeting with prayer. He asked for Vestry volunteers to help greet and host community leaders who will be readers at the 5:30 p.m. Christmas Lessons and Carols on Sunday, December 22. Steve McKenney, Kyle Moore, and Hallie Lawrence will serve as hosts prior to the event.

Warren Houser, Senior Warden, called the meeting to order.

Prior to the meeting the Vestry received for its review the materials included in the Consent Agenda which consisted of the November 16, 2019 Vestry minutes, the Youth Report, the Mission and Outreach Report, the Saint Michael Episcopal School Report, the Jubilee Report and the Building and Grounds Report.

John Ellerman moved for approval of the Consent Agenda. Jane Greene seconded the motion. The Consent Agenda was unanimously approved by the Vestry.

Stewardship

Caroline Marak reported that Stewardship is doing very well at this point in time. The number of pledging units is slightly ahead of last year with dollars pledged being well ahead. 53% of total pledges to date have been increases. In addition, there are 51 new pledges. She credited the early start of the Stewardship campaign with the success experienced thus far. The analytics show that if the remaining 2018 pledges, which have not yet been made in 2019, are received, total pledges will exceed the 2019 Stewardship goal.

Finance Committee Report

Kathy Kelley gave a financial report for the eleven months ended November 2019. Year to date revenue exceeded budget by \$159M and expenses were under budget by \$319M resulting in a \$478M net surplus. Primary areas where expenses are running under budget include the Saint Michael Episcopal School (SMES), which has two new classrooms this year and is utilizing some part-time teachers, and CFM, Youth and Adult Formation, which either have not filled all staff positions or filled positions later in the year. Negative areas for expenses include operations where expenses have been incurred for a chiller, new and upgraded phone system and computer upgrades. In addition, Ministry has incurred some extra expense with moving expenses for new employees and timing of hiring. The year to date surplus at 11/30/2019 is projected to decrease in December with planned staff bonuses and some equipment purchases made in December that were originally planned for first quarter 2020. It was also noted that there is a potential replacement needed for two boilers, which would cost in the range of \$25,000 to \$50,000 each.

Senior Warden Report

Warren Houser reported that the Saint Michael's Woman's Exchange and the SMAA Finance Committee approved a five year lease renewal for the Woman's Exchange. He also reported that the North Land zoning request, which was approved by the City Planning Commission last month, is scheduled to go to the City Council either the first week or third week of January. Once approved by the City Council, work will begin on platting and building plans. Target date for construction to start on the project is the first half of 2021.

Each year clergy housing allowances, as allowed under the Internal Revenue Code, are approved by the Vestry to enable clergy to designate a portion of their compensation for housing. A resolution for each clergy member designating the amount of total compensation to be allocated to housing was presented to the Vestry. A motion was made by Kyle Moore and seconded by Anna Paccone to adopt all of the submitted resolutions. The Vestry voted unanimously to adopt all of the resolutions.

Warren then reported on the recent Compass Rose Society meeting held in London in November. SMAA was represented by the Rector, Chris Girata; Warren Houser, Senior Warden; Jay Lipscomb, Warden-at-Large; and The Rev. Mary Lessman. The Compass Rose Society meeting this year was heavily focused on discussing the plans for the upcoming 2020 Lambeth Conference, a two week conference that meets approximately every ten years and brings all of the world's Bishops together. Warren commented on the good work of the Compass Rose Society, which supports the ministry of the Archbishop of Canterbury and the Global Anglican Communion. Funds are raised to support international mission work to meet the needs that Bishops have in their provinces for such things as orphanages, eye clinics, and schools.

Warren also noted that he would continue to work on technology including TouchPoint. He urged the Vestry to support technology in their budget review and to use the TouchPoint App. It was suggested by several Vestry members that a Sunday School schedule be available on TouchPoint so that parishioners would have access to that schedule each Sunday.

Junior Warden Report

Bonner Allen commended Warren Houser on the many accomplishments during his year as Senior Warden and thanked him for his contributions including TouchPoint, the North Land property project, technology and the lease renewal on the Saint Michael's Woman's Exchange.

Rector's Report

The Rector reported that performance reviews for staff are in process, and that the Vice Rector is working on EOS and recently completed a second full day of training for members of the executive team. He also reported a great start with Advent, noting that attendance has been really good and that each week parish engagement is more meaningful; and people are at SMAA more often.

The Rector thanked Bonner Allen for her service as Junior Warden and noted the generosity of her time and attentiveness. He also described Warren Houser as an exceptional Senior Warden. At that point, Warren Houser handed over the Senior Warden responsibility to Jay Lipscomb, and the Vestry meeting was adjourned.

Respectfully submitted,

Ginger Brown
Clerk of the Vestry