

THE MINUTES OF THE MEETING OF THE VESTRY

The regularly scheduled meeting of the Vestry of Saint Michael and All Angels Episcopal Church was called to order at 4:30 p.m. Wednesday, May 17, 2023, by Senior Warden Arnold Spencer, in the Theater. Before the meeting, Holy Eucharist was held in the Bishop Moore Chapel with the Rev. Greg Pickens as Celebrant.

Members in attendance were Arnold Spencer, Senior Warden; Holly Peña, Junior Warden; Kelly Reddell, Warden-at-Large; Dee Ann Anigian, Allison Bovard, Stuart Brown, Squeaky Connolly, Carol Goglia, LeAnne Langholz, Carol Roehrig, Ginger Sager, Keller Webster, and Hudson Weichsel.

Ex-officio members in attendance were the Rev. Dr. Chris Girata, Rector; the Rev. Ken Brannon, Vice-Rector; Janice Bywaters, Treasurer; Dianna Bowen, Chancellor; and Mary Louise Hopson, Clerk. Also in attendance were the Rev. Robin Hinkle, Dr. Tim Smith, Rob Baber, Colleen O'Hara, Caroline Moore, Caroline Marak, Bhavnita Masih, Becky Odlozil, and Eric Conner.

Dee Ann Anigian led the Vestry in prayer.

Arnold thanked Caroline Marak, who is leaving the church for another post, for her invaluable work over the past several years on stewardship.

Arnold asked whether there were requests to remove any items from the Consent Agenda (April 19, 2023, minutes, Standing Committee Reports, Affiliate Reports, and Community Partner Reports), and hearing none, proposed adoption of the Consent Agenda. After a vote the Consent Agenda was adopted by unanimous consent.

RECTOR'S REPORT

Goals: Chris reported that the executive committee team met to incorporate the priorities as identified at the recent Vestry retreat into the Vision Traction Organizer (VTO). This information will be sent out before the next Vestry meeting. The highest-priority goals identified by the Vestry - engagement, grow CFM/Youth, strategic impact, and Christian discipleship - are included in the annual goals.

Construction: Chris noted that in June a proposal for about \$2 million in purchases for items such as HVAC equipment will be considered. This is necessary to stay on track with the construction schedule. This is the first time that the Vestry will be asked to spend money on the campus construction project since initial allocation of funds in 2020. Building and Grounds and CCC members, who have been working on this for more than three years, are looking closely at the contract before the decision to recommend approval in August or September. Chris invited questions during this process.

SENIOR WARDEN'S REPORT

Arnold reported that the wardens and treasurer and SMES leadership had a very good meeting. The school appreciates collaborative efforts including Vestry volunteers at carpool, the presence of Greg Pickens, and the shared position of choir director.

Arnold also reminded the Vestry of the planned social with the standing committee leadership following today's meeting. He invited suggestions from the Vestry for people to serve on the standing committees.

JUNIOR WARDEN'S REPORT

Holly reminded the group that the Vestry nomination process begins soon, with a target date of August 1 for receipt of nominations. She distributed an information sheet that outlines Vestry expectations and invited comments and suggestions.

TREASURER'S REPORT

Janice Bywaters, Treasurer, reported that the Finance Committee approved a \$37,000 request from Saint Michael Presents (SMP), to support two concerts, one in the fall and one in the spring. Funds also are solicited from parishioners, but having these funds available enables SMP to book concerts in advance.

April financials made up the shortfall in revenue from March. Total Revenue at April 30 was more than \$3 million, or \$107,000 more than anticipated revenue to date. All revenue lines exceeded budget, with current year pledges and unpledged revenue as largest contributors. While property and liability insurance costs have increased even more than expected, total expenses were \$24,697 under budget, leaving a positive variance of \$132,000 over budget.

The Finance Committee reviewed the sabbatical policy and recommended Vestry approval, including the addition of item #10 which gives the Rector the ability to make exceptions to any rule in the policy.

ADVANCEMENT UPDATE

Caroline Moore reported that the capital campaign is now at 83% to goal.

ARC (ARCHITECTURAL REVIEW COMMITTEE) UPDATE

Carol Roehrig reported that the construction document review began this week and will continue over the summer.

NEW BUSINESS

Sabbatical Policy Approval: After discussion, Arnold proposed a motion to adopt the policy as recommended by the Finance and Human Resources committees as set forth. Ginger seconded, and after a vote, the motion passed unanimously.

STANDING COMMITTEES OF THE VESTRY APPROVALS

Ken noted that the Standing Committee “snapshot” will be updated regularly. The new chairs and chairs-elect requiring Vestry approval are as follows:

Engagement and Pastoral Care	Tricia Monfrey	Chair
Engagement and Pastoral Care	Van Sheets	Chair-Elect
Human Resources	Holly Peña	Chair-Elect
Risk Management	Randy Rekerdres	Chair
Stewardship Committee	Kim Snyder	Chair-Elect

Carol Roehrig moved to approve the new chairs and chairs-elect as set forth, and Keller seconded. Following a vote, the motion passed unanimously.

EXECUTIVE SESSION

Arnold Spencer moved the meeting to Executive Session at 5:22 p.m. and moved the meeting out of Executive Session at 5:27 p.m. Arnold then entertained a motion to approve the Conflict of Interest Waiver for Peña Search. Keller so moved, and Kelly seconded. After a vote, the motion passed unanimously.

There being no further business, Arnold adjourned the meeting at 5:30 p.m.

Respectfully submitted,

Mary Louise C. Hopson

Clerk of the Vestry