

Finance Committee of the Vestry
Saint Michael and All Angels Church
Minutes, January 23, 2024

Present: Janice Bywaters, Michael Cosby, Glenn Davison, Patrick Jenevein, Bill McGannon, Becky Odlozil, Jeanie Sikes, Chris Wiley

Ex-officio present: Rob Baber (Director of Finance), The Reverend Ken Brannon (Vice-Rector), Martha Bogdon (Director of Stewardship), Caroline Moore (Director of Advancement), Kelly Reddell (Senior Warden)

Fr. Brannon opened the meeting with a prayer.

- 1. Approval of December Minutes** – The minutes for the December 12, 2023, meeting were approved.
- 2. Advancement/Stewardship Update** – Ms. Bogdon reported that the Stewardship Campaign has reached \$5.8 million as of January 19 which is 84% of the \$6.9 million goal. The LYBNT (Last Year But Not This Year) total roughly equals the gap between dollar goal and pledges received. Various methods of reaching out to those who have not pledged are being utilized. For the Capital Campaign, Ms. Moore reported \$59 million in pledges have been secured and work continues to reach the “stretch goal” of \$65 million.
- 3. Review of December 2023 Financials – Soft Close** - Mr. Baber reviewed the Statement of Activities and Statement of Position as of December, indicating they represent a “soft close”, and that a “hard close” will be presented to the Committee at the February meeting.

Revenues – Revenue Available year-to-date of \$7.6 million was higher than budget by \$112 thousand. Variances include higher Unpledged Contributions, partially offset by lower Current Year Pledges, and increased Other Income (interest).

Expenses – Operating Expense for the period of \$852 thousand was higher than budget by \$173 thousand, due to payment of performance awards to staff. On a year-to-date basis, Operating Expense was \$7.6 million which was higher than budget by \$97 thousand. Revenue Over Expense for the year was \$14 thousand. The hard close financials will determine if any surplus exists and its final amount. Mr. Jenevein moved and Mr. Davison seconded a motion to move the surplus, if any, to the Vestry Designated Fund.

Mr. Baber reviewed the Statement of Financial Position as of December. The Operating cash appeared lower than same time last year; however, when the Contributed Stock line item is converted to cash, the two are comparable year over year.

4. **2024 Budget Update** – Mr. Baber reviewed the 2024 budget process status. Once final Stewardship pledge totals are known and fiscal 2023 has a hard close, the budget can be finalized for 2024. Notable increases from 2023 expenses include a significant raise in insurance rates and full staffing at the Church.
5. **New / Old Business** – Ms. Bywaters noted that \$36 million has been collected from the Capital Campaign, and she updated the Committee on the status of reviewing the three banks’ proposals to fund any gap between construction costs incurred and the receipt of campaign pledges.

Ms. Bywaters noted the next Finance Committee will be February 20, 2024. There being no further business, the meeting was adjourned.