

THE MINUTES OF THE MEETING OF THE VESTRY

The regularly scheduled meeting of the Vestry of Saint Michael and All Angels Episcopal Church was called to order at 4:26 p.m. Wednesday, May 15, 2024, by Senior Warden Kelly Reddell, in rooms 4 and 6 of the Collins Building at Park Cities Baptist Church. Before the meeting, the service of Evening Prayer was held with the Rev. Christian Basel, Curate, officiating.

Members in attendance were Kelly Reddell, Senior Warden; Carol Goglia, Junior Warden; Dee Ann Anigian, Warden-at-Large; Julie Allen, Susan Barnicoat, Allison Bovard, Stuart Brown, James Carry, Jim Chambers, Squeaky Connolly, Eric Gilmour, Zoé Hart, LeAnne Langholz (phone), and Hudson Weichsel.

Ex officio members in attendance were the Rev. Dr. Chris Girata, Rector; the Rev. Ken Brannon, Vice Rector; Becky Odlozil, Treasurer; and Mary Louise Hopson, Clerk. Also in attendance were the Rev. Dr. Andrew Grosso, the Rev. Christian Basel, Rob Baber, Colleen O'Hara, Caroline Moore, Meredith Turner, Bhavnita Masih, Arnold Spencer, and Lynne Campbell.

Hudson Weichsel led the Vestry in prayer.

SPACE FLIGHT PRESENTATION - ROBIE VAUGHN

Kelly and Chris welcomed longtime Saint Michael parishioner -- and newly minted astronaut -- Robie Vaughn, who talked about his flight into space as a crew member of the Virgin Galactic 06 space flight in January. After showing a video portraying the highlights of his voyage, Robie presented to Chris a framed collection of SMAA-related objects that Robie had carried on the flight.

CONSENT AGENDA

Kelly noted that there had been no requests to remove items from the Consent Agenda for further discussion (April 17, 2024, minutes and Standing Committee, Affiliate, and Community Partner reports). After inquiring of the group again and hearing no further such requests, Kelly entertained a motion to adopt the Consent Agenda as written. Jim Chambers so moved, Stuart Brown seconded, and after a vote the motion was adopted unanimously.

SAINT MICHAEL'S WOMAN'S EXCHANGE REPORT - DEE ANN ANIGIAN

Dee Ann Anigian introduced Lynne Campbell, who is finishing up her term as board chair of SMWE. Dee Ann presented details of the report on the Saint Michael's Woman's Exchange as included in the packet. This year's gift amount, which set a record for the second year in a row, is \$650,000. There are 130 volunteers, two thirds of whom are parishioners. A finance team collects and analyzes sales data and presents information monthly to the board. This process helps tremendously with cash management and ensures allocation of funds to make each year's financial gifts. The gift-wrapping service continues to be a key source of revenue, with

10,000 gifts wrapped last year, half of those between mid-October and Christmas. The Instagram account, which posts daily, has 7,050 followers, with an average of 100 followers added each month. The website makes additional sales, many from outside Dallas and Texas. Zoé Hart complimented the excellent financial reporting and information gathering of the SMWE. She added that the gifts committee of the Women of Saint Michael was able to add funds to the SMWE gift amount to reach \$712,000. These funds will be distributed to 72 agencies in the community.

RECTOR'S REPORT

Groundbreaking Ceremony May 19: Chris referred to the run of show, as contained in the packet, for the groundbreaking ceremony planned for this Sunday, May 19. The ceremony will follow the 9:00 a.m. services and will take place on the Douglas Avenue side of the church campus. An I-beam will be available for parishioners to sign before it is incorporated into the building during construction.

VTO: Chris stated that the new Vision Traction Organizer (VTO) will be presented to the Vestry at its meeting in June.

Community Impact Team: Representatives of the Mission and Outreach, WOSM Gifts Committee, All Angels Foundation, and Horizon Outreach Committee recently met. Much progress has been made on sharing information between the four groups. This information will be included on the SMAA website and will show how these groups impact the community, both individually and collectively, through their grants.

Saint Michael Episcopal School: The school had their last day of classes yesterday, and the building will be turned over to construction on Monday. The north access door will not be available during construction.

Construction update: Chris reported that the ARC is now focusing on the interiors of the building. A furniture company has been identified and recommended.

Sabbatical - Ken Brannon: Pursuant to the church's policy, a Sabbatical has been approved for Ken and will start in September. Ken will review his plans at the June meeting of the Vestry. Chris reminded the group that this benefit offered to the Clergy is intended to provide a dedicated time to study and identify ways to continue a Clergy member's career in the church.

SENIOR WARDEN'S REPORT

Nomination Committee: Kelly updated the group on the nomination committee activities and urged everyone to identify and speak with potential candidates for the upcoming 2025, 2026, and 2027 Vestry class positions as well as delegates to future Diocesan Conventions.

JUNIOR WARDEN'S REPORT

Carol Goglia added that the nominations process will be June 1 – August 18. This information will be included in upcoming church communications. A recommended slate will be presented for approval at the September meeting of the Vestry. Ken commented that this process will also help identify people who might serve in other leadership roles at SMAA, and that nominations will open for membership on the Standing Committees, which also offer good opportunities for service, in mid-August.

TREASURER'S REPORT

Becky Odlozil, Treasurer, reported that the positive trend of the last three months continues. The Statement of Activities as of April 30 reflects \$3 million in revenue available which is \$33,000 ahead of budget. On the expense side, expenses are \$2.5 million, which is lower than budget by \$16,000, so the four-month period ends with \$406,000 in revenue over expenses which is \$50,000 better than budget. The Unrestricted Statement of Financial Position reflects \$100 million in total assets, and the Restricted Statement of Financial Position reflects \$4 million in assets.

The Pritchard & Associates construction management report was reviewed. The report is as of April 30 and shows \$12 million spent to date on the construction project and a current monthly draw of \$1 million.

Rob Baber reported that the audit fieldwork is progressing smoothly, and complimented Saint Michael's Woman's Exchange for another year of providing excellent financial records.

NEW BUSINESS

Approval of Vestry Calendar for 2025: Chris called attention to the proposed Vestry calendar for 2025. One change has been made: The new date of the April Vestry meeting is April 23. Chris asked for approval of the calendar as included in the packet. Dee Ann moved that the calendar be approved, Susan Barnicoat seconded, and after a vote the motion passed.

Approval of Revised Employee Handbook: Ken expressed appreciation for Chancellor Diana Bowen's excellent work on updating the employee handbook to accommodate legal changes that have occurred over the past several years. He referred the group to the revised handbook as contained in the packet, briefly discussing details of the changes. Kelly moved adoption of the employee handbook. Carol Goglia seconded, and after a vote the handbook was adopted.

Kelly then moved the meeting into Executive Session at 5:22 p.m., and moved the meeting back into regular session at 5:46 p.m. There being no further business, Kelly adjourned the meeting at 5:46 p.m.

Respectfully submitted,

Mary Louise C. Hopson

Clerk of the Vestry